



Organizational Management Consulting & Training Programs  
... improving customer service and diversity cohesion through ethnic understanding!

## EQUAL EMPLOYMENT OPPORTUNITY TRAINING (Corporate/Non-Profit)



Transcending Borders offers Equal Employment Opportunity (EEO) training programs designed to meet the needs of your corporation, small business or non-/not-for-profit organization. We work with clients of all sizes and across all industries and will help you and your employees:

- ❖ Better understand the history behind EEO
- ❖ Outline the defining characteristics of discrimination
- ❖ Identify discriminatory attitudes, behaviors and prejudices
- ❖ Overcome issues related to sexism and racism in the workplace
- ❖ Create organizational policies and procedures related to EEO topics
- ❖ Quickly and effectively resolve EEO complains, using proven techniques
- ❖ Promote cultural awareness and achieve remarkable outcomes in hiring, etc.

This training program is issued in (7) parts which help you achieve all of the above – *and more*:

- ❖ **PART 1:** Equal Employment Opportunity Overview
- ❖ **PART 2:** Discrimination Defined & Individual Contributors
- ❖ **PART 3:** Discriminatory Attitudes, Behaviors & Prejudice
- ❖ **PART 4:** Sexism & Racism Defined
- ❖ **PART 5:** Organizational Policies, Procedures & Legal Requirements
- ❖ **PART 6:** Techniques for Resolving EEO Complaints
- ❖ **PART 7:** Special Topics (Hiring, Employee Management, etc.)

Call (484) 278-6547 today to schedule your EEO training session or to request a consultation.

"[Your] briefing on Diversity and Inclusion ... reminded me how important respecting difference is." – Darryl T. Brown, *Federal Employee*